

December 18, 2007 – 4pm

Present: Bill Dobbs, Linda Martin, Tanya Vest, Don Johnston, David Jerome, Phyllis Blackwood

Staff: Ginny Ray, Sharon Meredith, Jerry Parker

Guests: Dave Winegardner, R5 Foundation, Norma Crews

The minutes were corrected to reflect the proper date for the next meeting. Jerome moved to approve with Johnston seconding, motion carried. Motion to approve closed meeting minutes made by Johnston, seconded by Martin, motion carried.

Ginny is authorized to seek the highest rate on CDs expiring on December 28, 2007 and January 8, 2008. Vest motioned and Martin seconded, motion carried. Budgeted expenses and finance records were reviewed. Johnston moved to approve with Jerome seconding, motion carried.

Staff report: Gloria Steed is working on a draft of by-laws to be presented at the January meeting. A recent article in Library Journal outlined the serious need for library construction on a nationwide basis. The downtown initiative is including signage for the library. Library staff participated in the Dicken Christmas Faire, donated a wreath to the Crowder auction and donated 891 cans to the Food Brigade. Our book discussion group is growing slowly. To Kill A Mockingbird has been voted by the community for our One Book One Community selection for 2008. Programs are being scheduled. We have purchased a large selection of new YA books, which are currently promoted up front. Seneca has been weeded and rearranged. Lee Ann Johnson has been hired temporarily to help with processing work. We have lost two of our volunteers. Interviews are scheduled for the children’s position. Information from the Missouri Public Library Directors meeting included a caution to board members not to email a quorum.

Old Business: The city manager will join us in January to discuss the parking lot across the street. We haven’t had communication from Dr. Simpson, but understand from citizens that focus groups are scheduled for January.

New Business: A first reading of a policy change to renew materials for the same period as the original checkout instead of only one week for books. Also, a first reading of the break policy for staff occurred. The board asked about laptop checkouts. We have had favorable response with no damage to equipment.

An insurance bid from Briggs Insurance was approved, proposals 2 and 3. (Blackwood motion, Martin second).

The board approved adoption of the records retention policy approved by Secretary of State of Missouri for the library. (Vest motion; Martin second)

Dave Winegardner visited with the board about the process of recruiting for and operating a successful foundation.

The meeting adjourned at 5:37.

Respectfully submitted,

Phyllis Blackwood