

## **Neosho/Newton County Library Board Meeting**

October 17, 2006 - 4:00 p.m.

Board members present: Steve Burnett, Norma Crews, Bill Dobbs, Don Johnston,  
Phyllis Lewis, Linda Martin, Bea Nodler, Gloria Steed Absent: Steve  
Douglas

Board Chairman B. Dobbs called the meeting to order at 4:00 p.m.

Library Staff Present: Sharon Meredith, Jerry Parker

### **Correspondence**

Letters of resignation from Bill Rasbury and Tasha Schriever read by S. Meredith.

Replacements were hired - Whitney Stipp and Sarah Stewart.

E-mail from Barbie Reif, daughter of Mary Lynn Jeffers Cornwell, regarding use of memorial funds for signage.

### **Minutes:**

Motion to accept minutes of regular September 19 meeting as submitted made by N. Crews; second by B. Nodler, motion carried

### **Review of Budgeted Expenses/Financial Report**

Revenues/expenses, budget summary, bills, accounts, tax checks, maintenance/ operations statements reviewed. Motion to authorize transfer of \$50,000 from CBT Account # 365556 to CBT Account # 109428 made by B. Dobbs, second by N. Crews; motion approved by the board.

Motion to approve financial statements and pay bills made by G. Steed, second by D. Johnston; motion carried

### **Staff Report:**

The issues related to parking at the Seneca Branch Library and the mowing of the grounds at the back of the library have been resolved. New servers arrived. Display of Victorian dresses at NNCL; article to be written by K Hively. Neosho Schools Title I Committee met with S. Meredith to discuss new items for coming school year.

### **Old Business**

A. Information about bids from three companies for library signage presented to board by S. Meredith. No action taken; board requested additional quotes on different types of signs for next regular meeting.

B. The signs will be purchased with Jack Wood, Jack Cornett, and Mary Lynn Jeffers Cornwell memorial funds with a memorial plaque to be placed near sign.

C. Budget 2007 - 2nd reading

Motion to accept 2007 budget made by S. Burnett, second by N. Crews, motion carried.

D. Change in Computer Acceptable Use Policy- 2<sup>nd</sup> reading

Motion to accept change in policy made by B. Nodler, second by S. Burnett, motion approved.

E. Credit card for Neosho/Newton County Library to be used for online and phone orders, reservation for seminars and other charges which might be incurred by library staff was discussed. Additional information on upper limit for credit and statement due date to be obtained before action taken on card approval.

F. Proposed change of Seneca's hours - Following discussion of several proposals for hours of operation at Seneca, M. Thurman will be given the option of using her authority to solve the problem rather than the board imposing a schedule. Motion by S. Burnett to accept S. Meredith's Proposal # 1 with Monday's hours changed to 8:30 - 5:30 was tabled pending M. Thurman's action on the situation.

G. Volunteers for Levy Committee - tabled until new director is hired and a strategic plan is in place.

**New Business**

A. A special NNCL Board meeting is scheduled for Saturday, October 21, to interview candidates for the position of NNCL Director.

B. Sunshine Law - Applicable sections of the Sunshine law related to meetings, records, votes, reasons for closed sessions, and custodian of records were reviewed by P. Lewis. Resolution regarding Custodian of Records will be prepared.

A motion to adjourn was made by S. Burnett, seconded by N. Crews, motion approved.  
Time adjourned - 6:30 p.m.

Date of next regular meeting - November 21, 2006

Respectfully Submitted,

Phyllis Lewis, Secretary

**Neosho/Newton County Library Board Meeting**  
Special Meeting  
October 21, 2006

Board members Present: Steve Burnett, Norma Crews, Bill Dobbs, Don Johnston,  
Phyllis Lewis, Linda Martin, Bea Nodler, Gloria Steed Absent:  
Steve Douglas

Board Chairman B. Dobbs called the meeting to order at 10:45 a.m. and moved that the NNCL Board go into closed session pursuant to RSMO 610.021 (3) to interview candidates for Director of NNCL; motion seconded by G. Steed, approved.

Three candidates; Ginny Ray, David Pappas, and Carrie Cline (from a field of seventeen applicants; see attached sheet) were interviewed throughout the day.

Following the final interview, the board discussed the questions and answers of the interviewees and reviewed the reference information obtained by Gloria Steed, Chair of the Search Committee.

Steve Burnett made a motion to extend a job offer to Ginny Ray at a salary of \$45,000 plus benefits with an effective starting date of December 1, 2006. Linda Martin seconded the motion. Roll Call Vote - Burnett (yea), Crews (yea), Dobbs (yea), Johnston (yea), Lewis (yea), Martin (yea), Nodler (yea), Steed (yea).

Chairman B. Dobbs will contact G. Ray regarding offer.

Motion to close session made by G. Steed, second by S. Burnett, motion approved. Meeting adjourned at 4:30 p.m.

Respectfully Submitted,

Phyllis Lewis, Secretary