

Neosho/Newton County Library Board Meeting
Neosho, MO
March 18, 2008 – 4:00 p.m.

Board Members Present: Phyllis Blackwood, Bill Dobbs, David Jerome, Phyllis Lewis,
Linda Martin, Judy Haas Smith, Gloria Steed
Absent: Stephanie Melot, Tanya Vest

NNCL Board Chairman B. Dobbs called the meeting to order at 4:00 pm.

Library Staff Present: Ginny Ray, NNCL Director; Sharon Meredith, Technical Services;
Jerry Parker, Systems Administrator

Introduction of Board Members/Guests none

Correspondence: none

Minutes:

Motion to accept the February 19, 2008, minutes made by J.Smith with 2nd by L. Martin; motion passed. Minutes for the January 24, 2008, Special NNCL Board meeting were corrected as follows: Hays changed to Haas. Motion to accept by J.Smith with 2nd by L.Martin; motion passed.

Review of Budgeted Expenses/Financial Reports:

Statement of Revenue/Expenses, budget summary, bank accounts, balance sheet reviewed and discussed. Review of bills to pay, checks written, monthly revenue reports from Neosho and Seneca, and tax checks. Motion to accept reports and authorize payment of bills made by P.Blackwood, 2nd by L.Martin; motion passed.

Staff Report:

- G. Ray announced that Don Johnston resigned from the NNCL board and Stephanie Melot was appointed to his position
- Dr. Simpson will present a report at the April meeting.
- A larger P.O. box has been rented for the Seneca Library.
- Heather Mitchell and Terri Moser were hired in February
- Training of staff: M.Thurman – Summer Reading Program; J.Parker, M.Thurman, & A.McMillan- Black Belt Librarian, a program to assist in handling difficult situation.
- G.Ray reported on actions taken to recover items from family with excessive overdue items
- Highlights of 2007 Library Report noted monies received for a total of \$635,542.63, with expenditures of \$561,904.49. 87% of the monies received were from county tax. List of services added or enhanced in 2007 was noted. Library circulated 199,600 items with the average cost for each item circulated being \$2.81; including computer usage the average cost is \$2.77.

Old Business:

Audit – G.Ray reported that the cost of the audit by N. Myers is uncertain because of new accounting standards. Following discussion, she was directed to proceed with audit.
Board By-Laws – G. Steed distributed first and last pages of the by-laws adopted February 19, 2008, with changes suggested at the first reading.

New Business:

216 W. Spring Property (across the street from NNCL)- G. Ray reported possibility of the property being donated to the library. J.Smith suggested moving library to Haas Building. G.Ray displayed informal proposal for addition to NNCL location. G. Ray will arrange tours of the 216 W. Spring Property and the Haas Building for the board; members will be notified of times.

Tuckpointing proposals – 3 proposals were received with the cost being approximately \$15,000 to replace rotten mortar. Tabled until April meeting.

Motion made by D.Jerome to close regular meeting pursuant to Section 610.021(3) RSMo and motion to open executive session; second by L. Martin, motion carried.

Executive Session

Motion made by G.Steed to close executive session, reopen regular session, second by L.Martin.

Motion to adjourn by P.Blackwood, 2nd by D.Jerome, motion carried

Date & time of next regular board meeting- April 22, 2008; 4 p.m.

Respectfully submitted,

Phyllis Lewis, Secretary