

NEOSHIO/NEWTON COUNTY LIBRARY BOARD MEETING
NEOSHO, MO
FEBRUARY 19, 2008 – 4:00 P.M.

Board Member Present: Bill Dobbs, Don Johnston, Linda Martin, Judy Haas Smith,
Gloria Steed

Absent: Phyllis Lewis, Phyllis Blackwood, Tanya Vest, David Jerome

NNCL Board Chairman Bill Dobbs called the meeting to order at 4:08 p.m.

Library Staff Present: Ginny Ray, NNCL Director; Sharon Meredith, Technical Services;
Jerry Parker, Systems Administrator

Introduction of Board Members/Guests

No guests

Correspondence:

None

Minutes:

Motion to accept as submitted the January 15, 2008, board minutes made by Don Johnston, Judy Haas Smith 2nd motion carried.

Review of Budgeted Expenses/Financial Reports:

Statement of Revenue/Expenses, budget summary, bank account, balance sheet reviewed and discussed. The Certificate of Deposit at Boulevard Bank is coming due. Motion to authorize Ginny Ray to re-new the funds at the best available rate made by Gloria Steed, 2nd by Don Johnston. A transfer of funds was needed. Motion to transfer \$200,000.00 from account number 109428 to 365556 made by Don Johnston, 2nd by Gloria Steed. Discussion of the \$45,000.00 that was allocated to Jerry Parker for computers. This item was not on the Budget Summary this month. Suggestion was made that the funds become a new line item labeled "Technical Services." Discussion of line item "Excess Revenue" of \$77,721.10 on Budget Summary. Motion made to establish a line item for these monies as "Facilities and Improvement" and not getting a second, the motion died. Motion made to move \$50,000.00 of the excess revenue to "Capitol Outlay/Facilities", same line item, new name, and the remaining monies available to the "Contingency Fund" line item by Gloria Steed, 2nd by Don Johnston. Motion passed. Motion to accept the Financial reports as submitted made by Judy Haas Smith and 2nd by Don Johnston. Motion passed.

Staff Report

Ginny Ray sent a Job Abandonment letter to person hired for the Children's position. Two grants have been written and submitted to the state. One for the computers in the library and one grant for reader/printer system in the Genealogy area. Grants are approved in April. Ginny Ray presented the board with a calendar with each month marked with the items that the board needs to address in that month.

Old Business

Discussion of the By-Laws presented to the Board for second reading. One change requested to Article III, Section VI to read : "All checks for dispersement shall require two signatures of authorized signers." Motion to approve the Bylaws on this second reading made by Don Johnston, 2nd by Judy Haas Smith. Sharon Meredith handed each board member a copy of section in the Missouri Revised Statutes, Chapter 13-Taxation, that applies to public libraries.

New Business

Discussion of Nick Myers presenting a \$3,500-4,000.00 bid for the audit. Chairman Bill Dobbs authorized Ginny Ray to go back to Nick Myers for clarification. As the transfer of funds was made earlier, this item was ignored. Board discussed the Focus group draft. Ginny Ray stated that the next report would include notes from meeting with community leaders and that could be as soon as two weeks. She also noted that Christian County has postponed their levy vote. She gave the board a handout from Christian county explaining the process they had already finished preliminary to the levy. Ginny has been approached by Ozark Energy Services, Inc. to upgrade the lighting system in the library. After discussion, the proposal by OES was tabled.

No Closed Session

No Executive Session

Adjournment:

Motion to Adjourn made by Don Johnston, 2nd by Judy Haas Smith. Motion passed.

Date and time of the next regular Board meeting is March 18, 2008, 4:00 p.m.

Respectfully submitted,

Linda Martin
Treasurer